



**The Santa Cruz County Child Care Planning Council**  
**El Consejo de Planeación de Cuidado Infantil del Condado de Santa Cruz**  
[www.childcareplanning.org](http://www.childcareplanning.org)

**Executive Committee Meeting Minutes**

Thursday, January 10, 2013

Santa Cruz County Office of Education

400 Encinal St. Santa Cruz, CA

**Members Present:** Co-Chair, Sohyla Fathe (UCSC), Co- Chair, Leticia Mendoza (YWCA of Watsonville), Co Vice-Chair, Larry Drury (Go Kids Inc.), Co Vice-Chair, Jim Hopper (Child Care Ventures) and Carole Mulford (SCCOE/CDP).

**Absent: Staff:** Diane Oyler, CCPC Coordinator

**I. Welcome**

- All members were welcomed to the first meeting of the New Year.

**II. Review of Desired Meeting Outcomes**

- Future executive committee meeting dates:
  1. Second, Thursday, October 11<sup>th</sup>
  2. Second, Thursday, January 10<sup>th</sup>
  3. Second, Thursday, April 11<sup>th</sup>
- Members agreed to maintain the Council goals from the February CCPC meeting, for the next two years.
- It was agreed the work of the Council will mainly be conducted in the subcommittees.
- Quarterly meetings will focus on generating the CCPC Master Plan.

**III. Outline Plan for Upcoming Council Meeting (February)**

- **Update on CCPC Business**
  1. **Master Plan:** J. Hopper and P. Mahoney will present the Plan.
    - Send council members an outline of the Plan.
    - Ask members to agree on the opening letter.
    - Ask members to agree on local data matrix and whether the data reflects the loose of child care revenue in the county.
    - Review child care facts.
    - Develop chronological steps on how the Master Plan agreements were developed over the course of this year.
    - Send the final draft to all council members prior to printing.

**IV. February CCPC Meeting Agenda and Preparation**

**CCPC Agenda will include:**

- S. Fathi and L. Mendoza will facilitate the meeting. The meeting will focus on celebrating the completion of the 2008-2013 Master Plan.

- Council meeting agenda Items:
  - I. Call to Order
  - II. Agenda Review and Quorum Check
  - III. Approval of Consent Agenda
  - IV. Public Comments and Communications
  - V. CCPC Business Follow Up
  - VI. TFK Community Forum – School Readiness Committee
  - VII. Master Plan
  - VIII. Race to the Top
  - IX. Oaxacan/Child Care Ventures/AB212
  - X. Budget Update 2013
  - XI. Announcements
  - XII. Adjournment

**V. Next Steps for Priority Issues**

- Preliminary master plan edits will be conducted by members.
- Members will read the introduction letter and offered feedback
- Staff will reword the document and include additional compelling data.
- Staff will produce a child care funding data matrix reflecting the reductions of state funding between 2008 – 2013.
- It was suggested the last paragraph should include uplifting activities on what is happening in the child care community.
- Master plan summary is due to State funding limitations and the need to briefly tell the child care story in a succinct fashion.

**VI. Adjournment**

- Meeting adjourned at 10:30 am.

**Next Meeting:** Thursday, April 12, 2013 at the Santa Cruz County Office of Education.