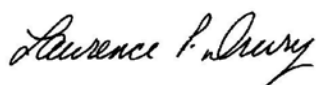


**Local Child Care and Development Planning Councils  
 Agency Annual Report**

Instructions for form completion are on page 2.

Agency Name Santa Cruz County Superintendent of Schools, Local Planning Council Santa Cruz County	Vendor # 1044	Contract Type CLPC - 8043	Date Agency Self Evaluation Completed 12.5.18
Name of annual report contact person and telephone number Diane Munoz, LPC coordinator, Childhood Advisory Council 831-466-5822 or <a href="mailto:dmunoz@santacruzcoe.org">dmunoz@santacruzcoe.org</a>		Date of current Needs Assessment August 2016	Date of current Comprehensive Plan JUNE 2018-2023
Annual report process description:  CHILD DEVELOPMEN FORMS CD 2934 & 2935 WERE REVIEWED BY LPC CO-CHAR ON DECEMBER 5 <sup>TH</sup> 2018.  THE LPC CO-CHAIR CONFIRMED THAT THE LPC WAS IN COMPLIANCE WITH ALL SECTIONS LISTED UNDER ED-CODE.  LPC COORDINATOR WILL OBTAIN SIGNATURES AND COUNCIL APPROVAL AS REQUIRED, AT THE DECEMBER 13 <sup>TH</sup> CAC MEETING. THE REPORT WILL THAN BE SUMMITTED TO THE EARLY LEARNING AND CARE DIVISION BEFORE DECEMBER 20 <sup>TH</sup> , 2018.			
<b>Statement of Completion</b> I certify that an agency Self Evaluation has been completed by this agency on the date specified above and that the appropriate review instrument(s) was/were used.	Signature of Authorized Agency Representative		Date
At least one LPC Representative who participated in the agency's completed self evaluation process (described above) must sign this document.	Signature of LPC Chairperson or Representative 		Date

### **Directions for Completing and Submitting the Agency Annual Report**

Prepare this form for the LPC contract your agency administers, include:

- Legal Name of Agency
- Vendor Number
- Date Agency Self Evaluation Completed
- Name of Contact Person and Telephone Number
- Date of Current Needs Assessment
- Date of Current Comprehensive Child Care and Development Plan
- Describe the annual report process and who participated in the process. Describe the role and level of participation and contribution by parents, staff, Board of Supervisors, Superintendent of Schools and your LPC council members in the self evaluation process. Include the start and completion date of your self evaluation and annual report process. Include information regarding update of the LPC Program Coordinator and LPC member handbooks to reflect the new requirements and documentation of the new self evaluation process.
- Signature and date provided by authorized agency representative.
- Signature and date provided by participant LPC chairperson or LPC representative.

Note: Form CD 2934 requires the signature of one LPC chairperson or designated LPC representative who actually participated in the annual process.

Attach the Summary of Self Evaluation Findings (CD 2935) to this form and mail to:

Early Education and Support Division  
California Department of Education  
1430 N Street, Suite 3410  
Sacramento, CA 95814-5901